



IT volunteer at GRLC

We are seeking a volunteer to provide basic, occasional IT support for our church.

Most of the work can be done remotely, with occasional on-site visits if required.

The role involves supporting Office365 (including Microsoft Teams), Windows, and Mac systems, along with light user administration and general tech assistance.

Key Tasks:

- Provide basic remote support for Office365 apps, including Microsoft Teams
- Perform light user administration (e.g., account setup, password resets)
- Troubleshoot issues on Windows and Mac systems
- Assist staff and volunteers with general IT questions or problems

Ideal for:

- Someone with IT knowledge who is comfortable working remotely
- Familiar with Microsoft Teams and Office365 and user administration tasks.

For questions or to apply, please email Gyan Kumar (Operations Manager):

gyan.kumar@grlc.org.au