

### POSITION OVERVIEW

<b>Position:</b>	<b>Stream Team (&gt;18)</b>
<b>Status:</b>	<b>Volunteer</b>
<b>Report to:</b>	<b>Stream Team Leader</b>
<b>Direct oversight of:</b>	-
<b>Last updated:</b>	<b>September 2024</b>

### POSITION DESCRIPTION SUMMARY

The goal of the Stream Team is to enable GRLC's messages and key special events to be accessible to a broader audience beyond our doors and regular gatherings. This also ensures accessibility by most - whether limited by illness, disability, or distance – allowing people to connect with GRLC from their homes.

### KEY RELATIONSHIPS

**Internal:** Stream Team members, Stream Team Leader, Communications Manager

**External:** N/A

### SAFE CHURCH & OTHER POLICY REQUIREMENTS

The Stream Team must complete the following forms and processes:

- Ministry Screening Questionnaire (over 18s)
- Service Level Code of Conduct
- GRLC Safe Church Induction
- Stream Team Induction

### QUALITIES / EXPERIENCE

- Sound mixing, camera operation or general technology knowledge can be helpful, but previous experience is not necessary. We will provide all necessary training and support.

### ROLE EXPECTATIONS AND RESPONSIBILITIES

All of the following:

- Liaise with Stream Team Leader regarding the repair and maintenance of all broadcast and video-related equipment, including software and hardware
- Quickly identify problems and make "on the spot" fixes (short-term solutions that do not require budget) as they arise in real-time (or flag with Stream Team Leader if needed)
- Available to volunteer on Sunday mornings (i.e. 9:30am-11:30am, fortnightly), some public holidays (i.e. Easter and Christmas), and some evenings as required (e.g. ACM); communicate clearly with Stream Team Leader when unavailable to serve and endeavour to find a replacement within the team
- Responsible for all video feed within the church and live stream outside of the church; responsible for using equipment correctly and appropriately, not making any changes unless directed by the Stream Team Leader, and leaving equipment and settings as you found it
- Do not keep personal copies of any video, audio or photographs taken during any GRLC events – all video, audio and photographs are property of GRLC
- Regular attendance at a GRLC gathering on weeks when not serving
- Keep up to date with GRLC communication (emails, SMS, website, app)
- Champion the GRLC mission and vision

Any of the following:

- Connect and set up video cameras and video desk equipment to capture those on stage while being mindful of including congregation in shots (e.g. worship and prayer can be seen as personal times, and most do not want to be filmed during them)
- Set up stream computer including connecting the broadcast audio, live stream and internal video feeds; and starting / stopping stream feed when appropriate
- Connect 'Cry Room' stream and ensure audio and video quality before the gathering starts
- Monitor broadcast audio quality, adjusting as required
- Monitor stream video quality, directing live shots as required or switching shots as directed
- Pack away / turn off equipment whilst not in use to keep it protected from being damaged until the next stream
- Opportunity to be involved in videography for Creative Team projects (OPTIONAL)

None of the following:

- There is no expectation that the Stream Team will be available to stream non-GRLC events hosted at The Life Centre (e.g. weddings, funerals). This will be clearly explained to those using the venue that the church does not provide streaming and must be organised by them; however, they may choose to discuss streaming options directly with team members.
- There is no expectation that the Stream Team will be available to video or photograph baptisms. However, if any team member is personally available and interested, their skills are definitely welcome.

## VOLUNTEER RIGHTS

As a volunteer, you have the right to:

- information about the organisation for which you are volunteering;
- a clear understanding of the role;
- know to whom you are accountable;
- be recognised as a valued team member;
- be supported and supervised in your role;
- a healthy and safe working environment;
- be covered by insurance;
- say no if you feel you are being exploited;
- be reimbursed for reasonable and pre-authorised out-of-pocket expenses;
- be informed and consulted on matters which directly or indirectly affect you and your work;
- be made aware of the grievance procedure within the organisation; and
- orientation and training.

## GRLC MISSION, VISION AND VALUES

**Our Mission:** Disciples wholeheartedly loving, living and revealing Jesus

**Our Vision:** A disciple-making community growing along the Georges River and beyond revealing the love and life of Jesus for today impacting thousands of lives for eternity.