



An exciting opportunity is available to join our Life Care Team in Peakhurst.

You will be providing much needed support to at risk individuals and families experiencing significant vulnerabilities.

This role will be part of our case work team that works with our wider team to provide pathways leading to wholistic transformation. Our programs include community relief, food hampers, emergency relief, legal support, arts programs, all with a priority for connection and relationship.

About the role- Permanent Part Time

The Role of the Case Manager is to work with the Senior Case Manager and case work team to provide care and support for Life Care clients with complex social needs who, in addition to the support available through Life Care, may benefit from more specialised advice and referral to external agencies.

Care and support is provided as an expression of Christian faith.

The role also involves managing an appointment schedule at our centre in Peakhurst. You will be planning and providing support, advice for individuals and families with complex needs including referral to other internal or external services as required.

Works with Senior Case Manager and CEO to plan and facilitate Case Management Services in professional, effective and God honouring manner. The role also includes the administration and distribution of Emergency Relief funds to clients in financial crisis as per the funding agreement with DSS (Department of Social Services).

You will also be required to maintain referral partnerships with external organisations and participate in the triage and intake process of new clients alongside the team.

Essential Qualities/ Experience

- Qualification in Social Work/Social Science/Community services or similar relevant area
- Experience in case management or similar area of work.
- Ability to maintain a professional and mature approach to work, which reflects our values and principles
- Partner of Georges River Life Church and/or a demonstrated commitment to its mission and vision. www.grlc.org.au

- Friendly & approachable personality
- Excellent time management & organisational skills
- Excellent administration skills including Excel, Word, Outlook and Teams
- A passion for serving our local communities.

Desirable Qualities / Skills

- Experience in managing volunteers
- A commitment to volunteering within the life of GRLC.
- A commitment to supporting our fundraising events
- Computer Skills – Proficient in MS Office Suite
- Drivers Licence

Requirements

- Police Check
- Suitable References
- WWCC
- Creating Safe Spaces training

About Life Care

We are a local based not for profit that operates in the Georges River, Canterbury Bankstown and Liverpool LGAs, providing community services to those at risk or disadvantaged.

Our Vision: Supporting & enriching the lives of people in our local community through caring and compassionate services

What we Value:

COMMUNITY

We value the diverse local communities we serve and the opportunity to build respectful and trusting relationships.

INTEGRITY

We aim to make ethical, transparent, and well-intentioned decisions for the benefit of the community we serve.

SOCIAL JUSTICE

We strive for equity where the community we serve are treated with compassion, respect, dignity, and fairness.

Applications should include cover letter and resume and emailed to lifecare@grlc.org.au

Deadline for applications 16 Feb 2025.