

### POSITION OVERVIEW

<b>Position:</b>	<b>River Kids POD Leader</b>
<b>Status:</b>	<b>Volunteer</b>
<b>Report to:</b>	<b>RK Team Leader and Children and Families Pastor</b>
<b>Direct oversight of:</b>	-
<b>Last updated:</b>	<b>January 2021</b>
<b>Time:</b>	<b>Fortnightly Sundays – 3 hours</b>

### POSITION DESCRIPTION

River Kids POD leaders are involved in the discipleship of a small group of River Kids. They aim to prepare for and create effective environments for discipleship to flourish in peer groups on Sundays. POD leaders love kids and have a passion to see them grow in all Jesus has called.

### KEY RELATIONSHIPS

#### Internal

River kids and their families, River Kids Key Leaders and Team Leader, Children's and Families Pastor

#### External

N/A

### SAFE CHURCH & OTHER POLICY REQUIREMENTS

A River Kids leader must complete the following forms and processes:

- Ministry screening questionnaire (WWCC required for over 18)
- General Induction
- Code of Conduct for Volunteers
- River Kids Specific Induction (presence with children, communication, duty of care, permission and mandatory reporting)
- Creating Safe Spaces Training (online and workshop)

### QUALITIES/ EXPERIENCE

#### Essential Qualities/Experience

- Love working with children and a passion to see them grow in their discipleship
- A heart for discipleship
- A commitment to being intentional in their own personal discipleship through key relationships, including the church
- A commitment to undertaking all safe practices
- A team player

## ROLE RESPONSIBILITIES OVERVIEW

River Kids POD Leaders Responsibilities are in the acronym of POP TOP:

**P – POD Leader**

Their primary responsibility is to run purposeful, powerful and positive PODs for their POD kids. They connect, teach and seek to disciple these kids. This looks like a consistent fortnightly commitment as you cannot do this out of relationship!

**O- Overflow**

They are responsible for being intentional with their own discipleship – ready to share and overflow

**P- Prayer**

They pray for their kids.

**T- Team**

They are part of our wider team. This looks like championing one another and investing into these relationships

**O- On**

POD leaders are responsible for other aspects of a Sunday. They are responsible for setting up and cleaning after themselves. They will also have responsibilities for making the surrounding elements of the morning work such as sign in, pre hang, worship, teaching time and games.

**P- Parents**

Our POD leaders commit to partner with the parents of their POD kids. We aim to get to know our kids parents

## ROLE EXPECTATIONS

**Communication-** Please ensure you are communicating with Sophie, Taryn and other key leaders. We are a large team and if we don't do some communication outside of Sundays it makes it extremely difficult.

**Commitment-** Our roles as River Kids leaders is a blessing and a privilege. It can also be a sacrifice. Our team value of commitment refers to letting your yes be yes!

**Child Focused-** We value kids, what they bring to the kingdom and we choose to always speak positively and champion them.

**Honour -** A healthy team is the dream and only way our ministry will thrive. We value dealing with conflict well (it always happens, choosing to communicate well, fight for relationship, not being tempted by gossip, and speaking well of each other, even when that person isn't around.

**Dress Code-** We have River Kids leader tshirts. Please do not wear short shorts or shorts that have rips near the bottom. Please wear comfortable shoes.

## ROLE EXPECTATIONS

When	Tasks
<b>Before school term</b>	<ul style="list-style-type: none"><li>- Work out your availability for the term ahead and mark in the excel sheet on Dropbox or in the term meeting.</li><li>- Read through the part of the bible we are doing our teaching on and get familiar with our teaching aims</li></ul>

- Make some upcoming goals for the term ahead!

**During the week**

- Prepare for your POD using the POD material provided (this will take about 30 mins if you are running the POD, less if you are an assistant or just doing part of it). Do this in collaboration with your other leaders before Friday night.
- Read Sophie's email (sent on Tuesday) and make sure you know what other aspects you are involved in on Sunday (eg sign in, teaching, upfront)
- Message one parent/family with an encouraging text and pray for your kids

**On Sunday**

- Set up for your POD and make sure all is ready for the morning
- Chat to other leaders in group and do final check
- Do any other tasks allocated to you (example sign in, talk set up etc)
- Leader Prayer Meeting
- RUN POD and participate in program
- Debrief with other leaders, clean area and POD box

**Less Regular**

- Attend our Leader Lunch (usually the last Sunday of each term)
- Any Safe Church work/training or kids ministry training

**Extra (but AWESOME!)**

- Call parents to see how they are travelling
- Make fun or creative resources for your POD time
- Sign up for another aspect of River Kids to stretch yourself (more leadership, core team meeting, worship, Practise Sunday, connecting parents, admin during the week)

## VOLUNTEER RIGHTS

As a volunteer, you have the right to:

- information about the organisation for which you are volunteering;
- a clear understanding of the role;
- know to whom you are accountable;
- be recognised as a valued team member;
- be supported and supervised in your role;
- a healthy and safe working environment;
- be covered by insurance;
- say no if you feel you are being exploited;
- be reimbursed for out-of-pocket expenses;
- be informed and consulted on matters which directly or indirectly affect you and your work;
- be made aware of the grievance procedure within the organisation; and
- orientation and training.

## GRLC MISSION, VISION AND VALUES

**Our Mission:** Disciples wholeheartedly loving, living and revealing Jesus

**Our Vision:** A disciple-making community growing along the Georges River and beyond revealing the love and life of Jesus for today impacting thousands of lives for eternity.

**Our Values:**

1. God's presence our priority
2. Led and empowered by the Spirit
3. Grounded in the truth
4. Relationally committed
5. Kingdom focused

I accept these terms as detailed in this position description

Signed: \_\_\_\_\_

Date: \_\_\_\_\_